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1	<u>Creator</u>	<u>Sub-series</u>	<u>Dates</u>	<u>Date Span</u>	<u>Description</u>	<u>Record Retention Schedule Number</u>	<u>Retention Schedule Item Number</u>
2	County Treasurer	State Treasurer Correspondence	1918		2 letters dated August & October 1918 to the County Treasurer from the State Treasurer regarding mill levies.	1	18 - PERMANENT
3	County Clerk and Recorder	Official Correspondence/Tax Appeal Board	1973		Includes appointment letter from commissioners, clarification letters from the state regarding establishing and rules governing the tax appeal board.	1	18 - PERMANENT
4	County Extension	4-H Council Meeting Minutes (1 file box)	1953-1956		Includes members, plans, resolutions.	1	36a - PERMANENT
5	County Extension	Secretary's Book (1 box)	1955-1967		Includes minutes and roll call.	1	36a - PERMANENT
6	County Extension	Stillwater Wool Growers Association Minutes (1 file box)	1921-1968		Includes articles of incorporation, by-laws, constitution.	1	36a - PERMANENT
7	County Extension	Reference Files	1940s-1950s		Various manuals, technical plans for farm equipment.	1	39 - hold for review
8	Weed Department	Stillwater County Noxious Weed Board Minutes (2 boxes)	1940s-1950s		Box 1 has minutes from 1944-1949 and 1950-1955. Box 2 has Weed Control Board minutes from 1940s and 1950s and includes weed spray statements, correspondence.	1	36a - PERMANENT
9	Stillwater Action Group	Minutes	1977-1983		Includes minutes, maps, by-laws, loan information, Housing Review Board materials, citizen participation.	1	36a - PERMANENT
10	County Treasurer	Letters from State Examiner	1934, 1936		"Circular letters" from State Examiner advising on how to administer a recently passed state law. Includes minutes, various projects of different town groups of homemakers, home economics, programs.	1	18- PERMANENT
11	County Extension	Stillwater County Homemakers Council	1968-2007		Minutes for both council and committee are mixed together. Includes committee members, issues, recommendations, Treasurer's reports, projects.	1	36a - PERMANENT
12	County Extension	4-H Leaders Council and 4-H Livestock Committee Minutes	1979-1989		Minutes for both council and committee are mixed together. Includes committee members, issues, recommendations, Treasurer's reports, projects.	1	36a - PERMANENT
13	County Extension	4-H Leaders Council Meeting Minutes (2 binders)		1996-2009	Binder 1 1992-2006. Binder 2 2008-2009.	1	36a - PERMANENT
14	County Extension	4-H Livestock Committee Minutes	1991-1997		See above for description. 1 loose file folder.	1	36a - PERMANENT
15	County Extension	4-H Secretary's Books (5 books)		1941-1947	Book 1 1941, Book 2 1945, Book 3 1946 and 2 books for 1947. Includes minutes and achievement reports.	1	36a - PERMANENT
16	County Extension	4-H Council Fair Committee Minutes	2012		1 file folder regarding 4-H participation in 2012 county fair.	1	36a - PERMANENT
17	County Treasurer	Inheritance Tax Register	1963-1987		Includes names of estates, date of death, taxes, amount by paid and by who	2	63 - PERMANENT
18	County Clerk and Recorder	County Clerk's Annual Report to State Examiner (36 books)		1914-1927, 1929-1950	1 book each year ending with fiscal year. For 1914-1920, fiscal year ends in November. For 1921-1950, fiscal year ends in June. Includes information on officers, commissioners, resources, liabilities, revenues, payments classified by purpose, bonds, petty ledger.	2	unclear - keep for historic purposes

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19	County Clerk and Recorder	Chattel Mortgage (1 box)	1921		September-December 1921. Includes names, list of chattel, bank, amount, dates.	2	83 - PERMANENT
20	County Clerk and Recorder	Justice Docket	1959-1965		Justice of the Peace Docket. Includes list of cases, proceedings, results.	2	68 - PERMANENT
21	County Clerk and Recorder	Awarded Bid/Hospital	1973		One letter size document regarding awarded bid on hospital's electrical fire alarm system, includes award letter, specifications, contractor's license, equipment.	2	15 - PERMANENT for life of structure
22	County Clerk and Recorder	Mortgage Records	1945, 1954		Letters and 2 booklets related to the Montana Power Company.	2	83 - PERMANENT
23	County Clerk and Recorder	Real Estate Assessment Books (47 volumes)		1914-1922	Book 1 1914-1928; Book 2 1922. Includes dates, names, subdivisions, taxes, accruals, payments, when deeded to county, redemptions.	2	109a - PERMANENT
24	County Clerk and Recorder	Chattel Mortgages		1916-1921	4 mortgages: 1916, 1917, 1920, 1921. Includes names, dates, details, location in county.	2	83 - PERMANENT
25	County Clerk and Recorder	Justice of the Peace Dockets (approximately 74 volumes in multiple locations)		1931-1977	By Location: A:5 3 volumes of JP dockets-volume 1 1971-1974; vol 2 1974-1976; vol 3 1971-1977. Floor in front of G shelves: 1938-1966 15 books of Highway Law Violations; file tied together with twine in box - 1971, 1975-1976; box with 3 volumes of Fish & Game Violations 1968-1976; 19 volumes of Highway Violations 1974-1976; 15 loose JP dockets 1931-1951; 1957; 1959-1962; 1965-1966. G:5 18 volumes 2 1912, 1913, 1914, 2 1916, 1919, 1921, 1922, 2 1924, 1928, 1932, 1939, 1943, 1950, 1955. Books include alphabetical list of names, then chronological list with defendant address, dates, fines assessed and paid, case disposition, some highway tickets taped in to books	2	68b - PERMANENT
26	County Clerk and Recorder	Bridge Records (1 file box)	late teens-early 1920s		Includes correspondence, equipment lists, invoices.	2	104 - Keep for historic purposes
27	County Clerk and Recorder	Road Records (2 file boxes)		1917-1936	File box 1 1917-1922 includes correspondence and invoices; file box 2 1917-1936 includes right of way, water issues, Works Progress Administration documents.	2	104 - Keep for historic purposes
28	County Clerk and Recorder	County Clerk and Recorder Register of Disbursements Book 1	1913		Includes funds, amounts.	2	Keep for historic purposes
29	County Clerk and Recorder	Business Licenses	1941-1957		Includes date granted, names, date of expiration, fees, type of business.	2	71a - Keep for historic purposes
30	County Clerk and Recorder	Quarterly Report of County Clerk & Recorder of Transfer of Property (4 paper packets)		1971-1988	Packet 1 1971-1974; packet 2 1975-1978; packet 3 1988; packet 4 1983-1985. Information is report of deaths of persons aged 15 and over.	2	Keep for historic purposes
31	County Clerk and Recorder	Clerks' Register of Warrants and Bonds Issued (9 volumes)		1913-1951	By location: E:4 Books 1 & 2 1913-1934; Books 6 & 8 1947-1951; H:4 Book 3 1924-1929, Book 4 1930-1934; Book 5 1934-1937; D:4 Book 7 1941; E:4 Book 9.	2	18q- Keep for historic purposes
32	County Clerk and Recorder	Clerks' Register of Warrants Issued Book 1	1913		Warrants only.	2	Keep for historic purposes

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33	County Clerk and Recorder	County Clerks' Register of Treasurer's Disbursements (4 volumes)	1920-1924		By location: E:4 Book 3 1920-1924; G:4 1 volume 1917-1919; H:4 Book 1 1913 & Book 4 1924-1929.	2	Keep for historic purposes
34	County Clerk and Recorder	County Clerk and Recorder's Register of Treasurer's Receipts (2 volumes)		1913-1926	By location: G:4 Book 1 1913-1926; H:4 Book 1 1913-1917.	2	Keep for historic purposes
35	County Clerk and Recorder	Early Town Book	unclear		Name of town, block numbers, owners, unclear what dates covered.	2	Keep for historic purposes
36	County Clerk and Recorder	County Clerk's Register of Delinquent Taxes	1913-1933		1 volume with information on delinquent taxes and payments made.	2	Keep for historic purposes
37	County Clerk and Recorder	Crop Report (2 volumes)		1916-1917	Volume 1 1916-1917, vol 2 1917. Includes name of farmer, size of farm, type of crop.	2	Keep for historic purposes
38	County Clerk and Recorder	Clerks' Analysis of Receipts and Expenditures	1913-1950		Lists of expenses.	2	Keep for historic purposes
39	County Clerk and Recorder	County Clerks' Record of Sales Delinquent Taxes Book 1	1914-1922		Includes names, dates, taxes due, payments, sales made due to taxes owed.	2	Keep for historic purposes
40	County Clerk and Recorder	County Clerks' Petty Ledger Book 1	1913-1921		Funds, expenses, for what.	2	Keep for historic purposes
41	County Clerk and Recorder	Record of Present Owners Lands and Lots (2 volumes)	1913-1919		Includes names, legal description of property.	2	Keep for historic purposes
42	County Clerk and Recorder	Firemans Point Records		1975	Includes maps and project data. In paper bag package.	2	PERMANENT
43	County Clerk and Recorder	Index to Chattel Mortgages (2 volumes)		1913-1916	2 volumes both entitled Book 1; 1st Book 1 1913, 2nd Book 1 1913-1916.	2	83 - PERMANENT
44	County Clerk and Recorder	Abstract Index of Chattel Mortgages	unknown		No apparent dates, includes name of person.	2	83 - PERMANENT
45	County Clerk and Recorder	Abstract of Mortgages	1916-1926		Includes names, legal description of property and other details related to mortgage and payments.	2	83 - PERMANENT
46	County Clerk and Recorder	Pre-County Index to Assignment of Mortgage and Leases Book 2	unclear		Unclear what years are covered but prior to county.	2	Keep for historic purposes
47	County Clerk and Recorder	Pre-County Index to Releases of Mortgage Book 2	unclear		Unclear what years are covered but prior to county.	2	Keep for historic purposes
48	County Clerk and Recorder	Commissioner Bill Brinkel's Working Files	1970s-1980s		Files related to William Brinkel's work as County Commissioner, including maps, construction contracts and other county business.	2	Not in RS - Hold until can thoroughly review
49	County Clerk and Recorder	Index to Application Tax Deed	1926-1932		Includes, by section number, legal description of property, applicant, when filed for record, when deed issued.	2	109a - PERMANENT
50	County Clerk and Recorder	Plans/Blueprints		1913	Includes original 1913 blueprints from the Stillwater County Courthouse (copy in Commissioners Office).	2	95e - PERMANENT
51	County Clerk and Recorder	Plans/Blueprints		2004	Specifications dated June 30, 2004 for "New Low-Pressure Steam Boiler" for the Stillwater County Courthouse.	2	95e - PERMANENT
52	County Clerk and Recorder	Certificates of Redemption	1955-1968		Includes information regarding redemption of property tax lien by owner or other interested party.	2	2b - PERMANENT

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53	County Clerk and Recorder	Resolutions	1920s-1970s		Related to city, county and schools.	2	29a - PERMANENT
54	County Clerk and Recorder	County Hospital Bonds	1947, 1950		Bonds for construction of county hospital.	2	18e - PERMANENT
55	County Clerk and Recorder	County Resolutions		1920s-1945	McCauley Drainage 1920s, Cove Irrigation 1923-1945, Columbus Irrigation 1920-1943.	2	103b - PERMANENT
56	County Clerk and Recorder	Inheritance Tax Records		1925-1988	Drawer 1 June 1971-September 1988; Drawer 2 1961-1970; Drawer 3 March 1940-December 1960; Drawer 4 1925-1934 & 1937-1938.	2	63 - PERMANENT
57	County Clerk and Recorder	Tax Deed Records		1920-1938	Drawer 1 1922, 1926, 1928, 1924-1925; Drawer 2 1920-1930; Drawer 3 1926-1930; Drawer 4 1931-1938; Drawer 5 1931-1938.	2	109c - PERMANENT
58	County Clerk and Recorder	Tax Sale Certificates (421 books)		1914-1992	A-136, which includes tax year, assessment and property value, legal description, delinquent taxes, notice of sale, if deeded to county. No book for 1937; 1938 covers tax year 1936.	2	26 - PERMANENT
59	County Clerk and Recorder	Redemption Certificates (299 books)		1914-1986	A-137, which includes legal description of property sold for taxes, delinquent taxes, date redeemed. Last book is labelled "Cash Redemption" and covers the years 1941-1986.	2	26 - PERMANENT
60	County Clerk and Recorder	Certificates of Assignment (6 books)	1920-1963		Book 1 1920-1925; book 2 1925-1928; book 3 1928-1930; book 4 1930-1935; book 5 1935-1940; book 6 1940-1963. Includes tax assessment year, legal description of property, county assumption of property and assignment to whom, dates, amounts.	2	PERMANENT
61	County Clerk and Recorder	Clerk's Quarterly Report of Transfer of Property		1981-1982	January 1, 1981 - September 1982. Includes names of decedents, date of death, legal description of property, date of deed filing, name of grantee; also includes lists of death filed by month.	2	109c - PERMANENT
62	County Clerk and Recorder	Inheritance Taxes Collected	1976-1983		By month. Includes name of estate, date of death, date paid, tax amount.	2	63 - PERMANENT
63	County Clerk and Recorder	Property Owned by the County	undated		Manila folders with legal descriptions, copies of deeds.	2	116 - PERMANENT
64	County Clerk and Recorder	Certificate of Survey Route Slips		1982-1985	December 1982 - September 26, 1985. Each sheet titled "Interoffice Route Slip for Certificate of Survey" and includes owner's name, legal description, routing list through various county offices/departments, dates.	2	27 - PERMANENT
65	County Clerk and Recorder	Reception and Fee Record/Index	2003, 2005		2003: "Reception Sheets" include name of grantor, date, grantee, recording fee, totals received, time received, type of document. 2005: Fee Book includes attestation by Clerk & Recorder, receipts, quarterly reports of fees and record transactions, number of transactions.	2	101 - PERMANENT
66	County Clerk and Recorder	Refuse Disposal District	1955-1977		Paper bag bound. Includes affidavit of mailing, receipts and purchase orders, tax reconcilements, notices of residences and number of occupants, initial evaluation of solid waste program dated 1976.	2	PERMANENT

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67	County Clerk and Recorder	Road Petitions	ca. 1915-1920		Appears to be 1915-1920. Copies of original petitions includes name of petitioner, date filed, date surveyed, legal description, date survey files, some plat maps.	2	104 - PERMANENT
68	County Clerk and Recorder	Record Book		196-1962	In oversize paper packet "Work Done by County Road Crew: started July 1960, 1961, 1962". Includes monthly report of dates, location, type of equipment used and how many, number of operators, miles, fuel, yards hauled, index of road work done for the year.	2	104 - PERMANENT
69	County Clerk and Recorder	Road Crew Records	1970-1975		January 1970 to December 1975. Includes operator, date, location, task, type of crew (i.e. "bridge" or "road").	2	104 - PERMANENT
70	County Clerk and Recorder	Roads and Bridges	1915-1956		Right of way, highway construction, boundaries, tracts, plat maps, survey reports, legal descriptions.	2	104 - PERMANENT
71	County Clerk and Recorder	Roads and Bridges		1961-1990	Includes files from 1961, 1968-1973, 1990 regarding road issues, as well as 2 cassette tapes from a public meeting 08/24/1984 regarding bridges.	2	104 - PERMANENT
72	County Clerk and Recorder	Tax Relief Association		1978	Dispute over petition sponsored by Tax Relief Association. Includes petition copies, correspondence, court documents and judgment. Related to Initiative #9 allowing expansion of legalized gambling and tax relief funded by license fees)	2	81 - PERMANENT
73	County Clerk and Recorder	County Board of Equalization	1966-1971		Includes correspondence, notice of hearing, hearing results, notice of hearing rules, appeals procedure.	2	81 - PERMANENT
74	County Clerk and Recorder	Disputed Deed		1980	Related to lawsuit against Clerk & Recorder over disputed deed. Includes correspondence, copies of deed, legal documents.	2	81 - PERMANENT
75	County Clerk and Recorder	Notary Commissions	1918-1935, 1999		1918-1935 have written on paper cover #32288-#106396. One commission from 1999. Includes official commission from the State, name, date executed, notary term. Also includes notary log from 1999.	2	85 - PERMANENT
76	County Clerk and Recorder	Absarokee Swimming Pool Petitions		1972	Includes petitions and signature verifications.	2	93e - PERMANENT
77	County Clerk and Recorder	Stillwater Hospital Association Lease and Agreements	1950-1966		Includes transcripts of proceedings, lease, correspondence.	2	70d - PERMANENT
78	County Clerk and Recorder	Census Reports	1986, 1990, 1992		1986 Survey of Local Government Finances: Special Agencies: Solid Waste; 1990 Survey of Expenditure and Employment for Civil and Criminal Justice Activities of Local Governments, and Annual Survey of Government Employment; 1992 Local Government Directory Survey.	2	25 - PERMANENT
79	County Clerk and Recorder	Census Maps		1990	26 County Block Maps created by the US Bureau of Census	2	25 - PERMANENT

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80	County Clerk and Recorder	Census/Redistricting Records	1973, 1982, 1991		Includes information on census and redistricting/reapportionment, census maps, House District Reports.	2	25 - PERMANENT
81	County Clerk and Recorder	Zoning District Records	1973, 1979		Includes information on zoning regulations; also West Fork Stillwater planning and zoning.	2	117 - PERMANENT
82	County Clerk and Recorder	Water Rights Bureau Reports		1984-1985	Temporary Preliminary Decree for Sweet Grass Creek Basin: 2 vols dated Dec 19, 1984; Index to the Temporary Preliminary Decree for Sweet Grass Creek Basin: 1 vol dated Dec 19, 1984; Temporary Preliminary Decree Basin 43B Yellowstone River above and including Bridger Creek: 6 vols dated Jan 16, 1985; Index to Temporary Preliminary Decree for Basin 43B: 1 vol dated Jan 16, 1985. Includes abstract of water rights, water rights owner, priority date, volume, source; index includes water rights id# and flow rate, point of diversion.	2	116 - PERMANENT
83	County Clerk and Recorder	Abstracts of Water Rights Transfer Certificates	1985-1986		Includes owner data, water rights data, parcel data.	2	116 - PERMANENT
84	County Clerk and Recorder	Water Rights Court Book	1984-1985		Includes state rules, notices of availability, findings of facts of Water Rights judge	2	116 - PERMANENT
85	County Clerk and Recorder	Water Rights Objections List	1980s		Various documents, including unbound computer print outs, includes objections to Basin 43B, Round Up Basin, Stillwater River Basin.	2	116 - PERMANENT
86	County Clerk and Recorder	Tax Deeds (4 volumes & 6 taped bags)		1920s-1989	1920s-1940s: 1 vol titled "Tax Deed Record 1928- ; 1930s-1940s (1935-1948?): 1 vol titled "Tax Deed Records 1970-"; 1930s-1940s: 1 vol.; 1969-1975: 1 vol; 1984-1989: 1 taped up paper bag for each year. Includes information on owners, plats, county surplus property sales, legal descriptions.	2	109 - PERMANENT
87	County Clerk and Recorder	Tax Deed Notices	1916-1971		Heavy on the 1950s. Includes plats, owners, who sold to, dates, deed #, price, letters to people in danger of being delinquent on taxes, statements of delinquency.	2	109b - PERMANENT
88	County Clerk and Recorder	Completed Contracts: Tax Deed Lands (2 volumes)	1920s-1940s		Includes similar information for tax deeds - owner names, plats, sale information.	2	32 - PERMANENT
89	County Clerk and Recorder	Fire District Records		1970-1990	Records from 1970-1971, 1983, 1988-1989, 1990. Includes petitions and notices regarding creation of a rural fire district. Also includes Leuthold transfer from Columbus rural fire district, with plat maps, affidavit of hearing, petition, correspondence.	2	52b - PERMANENT
90	County Clerk and Recorder	Reed Point Light District	1968-1985		Includes office registers and maps with square footage.	2	117 - PERMANENT
91	County Clerk and Recorder	Absarokee Light District	1967-1983		Includes official register and assessment roll with budget and square footage.	2	117 - PERMANENT

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92	County Clerk and Recorder	Tax Deed Records (3 boxes)		1926-1969	Box 1 Rapelje 1928-1941, 1946, 1956, 1969; Reed Point 1930-1940, 1946, 1955, 1961, 1969; and Township 4 North 1928-1940. Box 2 Columbus 1928-1940, 1955, 1969; Absarokee, Fishtail, Molt, Nora, Park City 1929-1941, 1956, 1971; and Absarokee, Columbus, Molt, Nora, Park City, Rapelje, Reed Point, "various" 1928-1932, 1948. Box 3 Township 1 North 1928-1941; Township 1 South 1928-1941; Township 2 North 1926-1940, Township 2 South 1929-1940. Includes name, date of filing, legal description, Notice of Application for Tax Deed, Treasurer's Certificate of Tax Sale, Tax deed, record of delinquent taxes on property.	2	109c - PERMANENT
93	County Clerk and Recorder	Bankruptcy Matters	2008-2009		Includes notice of hearing, notice of sale, other paperwork related to a bankruptcy.	2	13 - PERMANENT
94	Elections	Copy of Official Register of a General Election (63 books)	1948-1954		Includes precinct numbers, dates, where held, voter rolls	3	19 - PERMANENT
95	Elections	Official Registers (22 books)		1932	Includes precinct numbers, dates, where held, voter rolls	3	19 - PERMANENT
96	Elections	Voter Registration Cards (3 boxes, 1 paper packet)		1930s-1978	Box 1 1938-1978; Box 2 A-K 1930s-1940s; Box 3 N-Z 1930s-1940s; Paper packet 1940s-1960s; includes voter name, address, party affiliation	3	27 - PERMANENT
97	Elections	Absentee Voter Record and Certificate	1926-1936		Includes dates, names, ballot numbers, type of election.	3	2c- TREAT AS PERMANENT
98	Elections	Register of Candidates	1916-1928		Includes name of office, candidate, residence, political party, date of filing, number of signatures, words to be printed after name on nominating ballot.	3	10 - TREAT AS PERMANENT
99	Elections	Register of Nominations Book 1	1914-1922		Includes date of primary, candidate, for what office, which General Election.	3	Keep for historic purposes
100	Elections	Official Election Returns		1974-1978	Primary election 06/02/1974, General election 11/05/1974; Primary election 06/01/1976; Primary election 06/06/1978. Includes certification of registered voters by precinct, office, returns, notice of close of voter registration.	3	19 - PERMANENT
101	Elections	Official Election Returns		1968-1977	Primary election 06/04/1968; General election 11/05/1968; Special election 06/24/1969; Primary election 06/02/1970; General election 11/03/1970; Primary election 06/06/1972; General election 1972; Special local government election 04/05/1977. Includes office, name of candidate, votes by precinct, votes tallied, certificate of qualified electors, official list of registered voters.	3	19 - PERMANENT
102	Elections	Abstract of Election Returns	1974, 1976, 1977		States abstract should be placed in a conspicuous place outside of polling place for 10 days. Includes primary and general election results, precinct number, candidate name, office total votes, write-ins.	3	19 - PERMANENT

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103	Elections	Voter Registration Cards	1960s-1990s		For last names A-L. Includes dates, polling place, address, birthplace, date of birth, voting district.		3 27 - PERMANENT
104	Elections	Deceased Voters Registration Cards	1937?-1988		Voter registration cards of deceased voters.		3 27 - PERMANENT
105	County Treasurer	Assets and Liabilities Journal	1913-1981		Includes revenues, tax receivables, expenditures		4 3b - keep for historic purposes
106	County Treasurer	Undistributed Personal Tax Collection Registry (2 volumes)	1917-1943	Book 1 1917-1929; Book 2 1929-1943	Includes dates, receipt numbers, to who issued, assessor notice number, amount, adjustments, revenue		4 ?22i
107	County Treasurer	Treasurer's Monthly Balance (2 volumes)	1913-1920s; 1915-1939		Includes dates, balance, credit, amount paid out		4 7 - Keep for historic purposes
108	County Treasurer	Treasurer's General Ledger (1 volume)	1913-1921		Includes account name (fund), dates, dollar amounts		4 7 - keep for historic purposes
109	County Treasurer	Cash Report-Treasurer's Monthly (petty cash) (3 volumes)		1913-1951	Volume 1 1937-1951; Volume 2 1921-1937; Volume 3 1913-1921; includes dates, receipts, disbursements		4 7 - Keep for historic purposes
110	County Treasurer	Checking Account Register (3 volumes)	1946-1960s		Includes dates, check numbers, bank amounts		4 10 - Keep for historic purposes
111	County Treasurer	Licenses Collected (2 volumes)	1913-1948; 1973-1988		Includes dates, license numbers, names, occupation, town, expiration date, county portion, state portion, total dollar amount		4 14c - PERMANENT
112	County Treasurer	Road District Petty Ledger	1919-1982		Includes dates, warrant number, to whom and received from whom, payments, balances		4 unclear - keep for historic purposes
113	County Treasurer	School District Petty Ledger (2 volumes)		1919-1930	Book 5 General Fund 1919-1929; Book 6 Special Fund 1919-1930; includes dates, amounts received, from whom, balance		4 ?18a
114	County Treasurer	School District Petty Ledger (4 volumes)		1913-1921	Book 1 General and Special Funds 1913-1915; Book 2 General Fund 1915-1918; Book 3 Special Fund 1914-1919; Book 4 General Fund 1918-1921; includes dates, to whom paid, for what purpose, amount received, paid, balance		4 ?18a
115	County Treasurer	Transfer School District Petty Ledger	1929-1936		Includes dates, to whom paid, for what purpose, amounts received and paid, balances		4 ?18
116	County Treasurer	County Clerk's Petty Ledger		1921-1929	Includes dates, to whom paid, for what purpose, amounts received and paid, balances; in the back of volume are County Warrants 1922-1929		4 ?16, 25 for warrants
117	County Treasurer	County Clerk's Analysis of Receipts and Expenditures	1970-1977		Includes dates, current taxes, delinquent taxes, protest taxes, salary, miscellaneous entries.		4 Keep for historic purposes
118	County Treasurer	Monthly Balance of School District Funds	1929-1951		Includes dates, to whom paid, for what purpose, amounts received and paid, balances		4 unclear - keep for historic purposes
119	County Treasurer	Trade Stimulator Use Tax Fund	1947-1951		Includes dates, monies received and issued, there are folded pages in back of book from State Board of Equalization		4 ?21
120	County Treasurer	Big Lake Drainage District Number 1 Assessment Role	1921-1930		Includes dates, assessment of district		4 ?2a PERMANENT
121	County Treasurer	County Treasurer's General Ledger	1921-1947		Includes dates, names of funds, amount paid, received, balances		4 ?7
122	County Treasurer	Treasurer's Monthly Balance Book 4	1979-1981		Includes dates, fund, amounts paid, received, balances		4 ?7
123	County Treasurer	Record of Sale: Delinquent Taxes	1914-1922		Includes names, tax year, amounts owed and received, dates paid		4 ? 22i or j

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124	County Treasurer	Delinquent Real Property	1917-1935		Includes plat, description, year, delinquent bank or individual, tax amount owed	4	? 22i or j
125	County Treasurer	Ledger	1949-1950		Includes personal tax, sheep tax, names, when paid	4	?22i
126	County Treasurer	Warrant Register	1913-1918		Includes dates, to whom paid, interest, totals paid and received	4	?25
127	County Treasurer	Treasurer's Register of Taxes Collected (3 volumes)	1918-1920		Includes names, dates, types of taxes collected, total dollar amounts	4	?22i
128	County Treasurer	Special Poor Tax "Bachelor" Receipt (32 booklets)	1921		Most are blank, includes space for names, tax paid.	4	?12
129	County Treasurer	Real Estate Assessment Books (47 volumes)	1930-1971		Delinquent real estate tax record that includes names dates, valuations, taxes, penalties. Also listing of Treasurer's Register of Land Acquired by Tax Deed.	4	24i - Treat as PERMANENT
130	County Treasurer	Real Estate Assessment Books (47 volumes)	1913-1921		Includes delinquent date, owner and purchaser names, description of land sold, payments.	4	24i (Also see 2-26)
131	County Treasurer	Real Estate Assessment Books (47 volumes)	1915-1917		Book 1 1916; Book 2 1915; Book 3 1917. Includes names, type of taxes due, payments, monies owed.	4	20
132	County Treasurer	Real Estate Assessment Books (47 volumes)	1934-1935		Vol. 1 1934; Vol 2 1935. Includes names, property description, dates, amounts owed, paid.	4	24f
133	County Treasurer	Delinquent Tax Register	1918		Listing of delinquent taxes, payments made.	4	Keep for historic purposes
134	County Treasurer	Register of Taxes Collected (3 volumes)	1915-1985		In G:4 Volume 1 1926-1985; vol 2 1918-1926; in H:5 vol 3 1915-1917	4	Keep for historic purposes
135	County Treasurer	Delinquent Tax Receipts (25 books)	1914-1925		1 book each: 1914, 1916, 1917; 4 books 1918; 5 books 1919; 2 books 1921; 3 books each 1922, 1923 and 1924; 2 books 1925. Includes personal and real estate tax receipts. Information includes names, dates, legal descriptions of property, amounts owed, amounts paid.	4	22i and 24e - TREAT AS PERMANENT
136	County Treasurer	Tax Receipts (36 books)	1913-1925		2 books each 1913 and 1914; 1 book 1915; 3 books each 1916, 1917, 1918, 1919, 1920; 4 books 1921; 3 books each 1922, 1923, 1924, 1925. Includes personal and real estate taxes paid with names, dates, breakdown of taxes, and legal descriptions of property.	4	22i and 24e - TREAT AS PERMANENT
137	County Treasurer	Delinquent Real Property Volume 1	1913-1920		Leather bound volume listing names of those owing property taxes, amount owed and if payments made.	4	TREAT AS PERMANENT
138	County Treasurer	Delinquent Tax Register, Volumes 2-5	1920-1939		Vol 2 1920-1925; Vol 3 1926-1930; Vol 4 1931-1933; Vol 5 1935-1939. Includes names, amount of delinquent taxes, payments.	4	TREAT AS PERMANENT
139	County Treasurer	Delinquent Tax Book (2 volumes)	1913-1914		1 volume each 1913, 1914. See above for description.	4	TREAT AS PERMANENT
140	County Treasurer	Delinquent Property List (19 volumes)	1915-1936		1 volume each 1915-1920; 1 volume each 1921-1930; 1 volume each 1932, 1933, 1936. Includes names, legal descriptions.	4	TREAT AS PERMANENT

	A	B	C	D	E	F	G
141	County Treasurer	Treasurer's Register of Taxes Collected Volumes 1 & 2		1913-1917	Volume 1 1913-1917; Volume 2 1914. Includes names, amount assessed, various funds.		4 TREAT AS PERMANENT
142	County Treasurer	Treasurer's Cash Book Volumes 1-6		1913-1957	Vol 1 1913-1917; Vol 2 1917-1925; Vol 3 1925-1933; Vol 4 1933-1941; Vol 5 1941-1950; Vol 6 1950-1957. Includes funds, amounts, dates.		4 TREAT AS PERMANENT
143	County Treasurer	Treasurer' Register of Bonds Book 1	1913-1917		Includes to whom issued, purpose, dates, amount.		4 TREAT AS PERMANENT
144	County Treasurer	Treasurer's Monthly Balance Books 2 & 3		1939-1978	Book 2 1939-1959; Book 3 1959-1978. Includes funds, balances month to month.		4 TREAT AS PERMANENT
145	County Treasurer	Petty Bank Ledger Volumes 1-5		1913-1942	Vol 1 1913-1920; Vol 2 1920-1923; Vol 3 1924-1929; Vol 4 1930-1936; Vol 5 1937-1942. Includes dates, account with banks, deposits drawn by bank.		4 TREAT AS PERMANENT
146	County Treasurer	County Treasurer's Register of Tax Collections	1921-1927		Includes names, dates, tax amounts.		4 TREAT AS PERMANENT
147	County Treasurer	County Treasurer's Register of Vouchers Surrendered Book 1	1913-1916		Includes names, dates, funds.		4 TREAT AS PERMANENT
148	County Treasurer	Tax Payment and Installment Records		1934	Includes names, dates, amounts.		4 Keep for historic purposes
149	County Treasurer	Applications for Card Tables and Punch Board Licenses	1920s, 1930s, 1940s		Includes names, dates. Locations. Drawer 1 1918-1919; Drawer 2 1920; Drawer 3		4 Keep for historic purposes
150	County Treasurer	Seed Grain Contracts		1918-1945	1939-1945		4 Keep for historic purposes
151	County Treasurer	Farm Assessment Books (71 volumes)		1979-2003	1979 3 vols; 1980 5 vols; 1981 5 vols; 1982 4 vols; 1983 3 vols; 1984 3 vols; 1985 3 vols; 1986; 1987 4 vols; 1988; 1989; 1990; 1991; 1992; 1993; 1994; 1995 3 vols; 1996 3 vols; 1997 6 vols; 1998 4 vols; 1999 3 vols; 2000 3 vols; 2001 3 vols; 2002 5 vols; 2003 3 vols. Includes names, legal descriptions, assessed values, taxes, payments, delinquent taxes.		4 2a - PERMANENT
152	County Treasurer	Small Tracts Assessment Books (61 volumes)		1979-2003	1979; 1980 4 vols; 1981 3 vols; 1982 3 vols; 1983; 1984 2 vols; 1985 3 vols; 1986 3 vols; 1987 2 vols; 1988 4 vols; 1989 2 vols; 1990; 1991 2 vols; 1992 2 vols; 1993 2 vols; 1994 2 vols; 1995 2 vols; 1996; 1997 5 vols; 1998 3 vols; 1999 2 vols; 2000 2 vols; 2001 2 vols; 2002 5 vols; 2003 2 vols. Includes names, descriptions, assessed values, payments, taxes, delinquent taxes.		4 2a - PERMANENT
153	County Treasurer	Town Assessment Books (59 volumes)		1951-2004	1951; 1952; 1953; 1954; 1955; 1956; 1979 2 vols; 1980 2 vols; 1981 2 vols; 1982 2 vols; 1983; 1984 2 vols; 1985 2 vols; 1986; 1987 3 vols; 1988 4 vols; 1989; 1990; 1991 2 vols; 1992 2 vols; 1993 2 vols; 1994; 1995; 1996 2 vols; 1997 4 vols; 1998 3 vols; 1999 2 vols; 2000 2 vols; 2001 2 vols; 2002 4 vols; 2003 2 vols; 2004. Includes names, descriptions, assessed values, payments, taxes, delinquent taxes.		4 2a - PERMANENT

	A	B	C	D	E	F	G
154	County Treasurer	Real Estate Assessment Books (101 volumes)		1951-2016	1951 2 vols; 1952 2 vols; 1953 2 vols; 1954 2 vols; 1955 2 vols; 1956 2 vols; 1961; 1962; 1982 1 vol; 1983 2 vols; 1984 3 vols; 1986 5 vols; 1987; 1988; 1989; 1990; 1991; 1993; 1994 2 vols; 1995; 1996 3 vols; 1997; 1998; 1999; 2000; 2001 2 vols; 2004 4 vols; 2005 6 vols; 2006 7 vols; 2007 6 vols; 2008 4 vols; 2009 4 vols; 2010 3 vols; 2011 4 vols; 2012 5 vols; 2013 3 vols; 2014 3 vols; 2015 3 vols; 2016 6 vols. Includes names, descriptions, assessed values, payments, taxes, delinquent taxes.	4	2a - PERMANENT
155	County Treasurer	Specials Assessment Books (10 volumes)		1992-2002	1 volume each 1992; 1993; 1994; 1995; 1996; 1997; 1998; 1999; 2000; 2002. Includes names, descriptions, assessed values, payments, taxes, delinquent taxes.	4	2a - PERMANENT
156	County Treasurer	Soil Conservation Assessment List		1995	1 volume covering soil conservation assessment, lists of individual property owners.	4	2a - PERMANENT
157	County Treasurer	Combined Assessment Books (2 volumes)		2001	1 volume of Town & Small Tracts & Miscellaneous and 1 volume of Small Tracts & Miscellaneous, Utilities, Farm, Mine.	4	2a - PERMANENT
158	County Treasurer	County Treasurer's Certificate of Tax Sale	1913-1914		Includes legal description of property, assessed value, owner, taxes, any penalties.	4	Keep for historic purposes
159	County Treasurer	Report of Monies due the State from Counties	1913-1917		Includes fund, balances, taxes collected, delinquent taxes)	4	Keep for historic purposes
160	County Treasurer	Receipts from State Treasurer's Office for Monies Collected from the County	1922-1930		Includes month, fund, amounts.	4	Keep for historic purposes
161	County Treasurer	Application Under Twenty Payment Tax Law	1934-1935		Includes Special Poor Tax Receipt; to make payments on delinquent taxes; names, addresses, legal description of property, certificate of county treasurer, amount delinquent, payment agreement.	4	Keep for historic purposes
162	County Treasurer	General Ledger	1952-1980		Includes fund name, dates, debits, credits, balances.	5	14 - PERMANENT
163	County Clerk and Recorder	County Clerks' General Ledger (2 volumes)		1913-1951	Volume 1 1913-1949, vol 2 1916-1951. Funds, revenue, expenses, balances.	5	14 - PERMANENT
164	County Clerk and Recorder	County Clerks' General Ledger Book 1		1913	Funds, revenue, expenses, balances	5	14 - PERMANENT
165	Accounting and Financial	Trial Balance	1913-1914		Includes funds and balances.	5	14 - PERMANENT
166	Accounting and Financial	Application for Budget	1921-1926		Includes dates, funds, items, amounts, approved date stamp.	5	TREAT AS PERMANENT
167	Accounting and Financial	Warrant Register	1985-1987		07/01/1985-06/31/1987	5	31f - PERMANENT
168	Accounting and Financial	General Ledger	1952-1975		Includes funds, dates, explanations, credit, debit, balances.	5	14 - PERMANENT
169	Accounting and Financial	Annual Financial Reports	1919-1934		Summary of county financial activity for the given fiscal year.	5	2-PERMANENT
170	Accounting and Financial	School District Trial Balances		1990-1992	A:5 drawer 1 1990; drawer 2 1991; A:6 drawer 1 and drawer 2 1992. Includes budgeting and balances for school district.	5	14 - PERMANENT

	A	B	C	D	E	F	G
171	Accounting and Financial	Annual Budget Reports (3 envelopes)		1966-1980	Envelope 1 (paper bag) Fiscal Year 1966-1967 through 1973-1974. Envelope 2 Fiscal Year 1978-1979. Envelope 3 Fiscal Year 1979-1980. Includes what was budgeted and spent, levies, revenue, cash accounts.	5	5 - PERMANENT
172	Accounting and Financial	Annual Budget Reports (16 volumes)		1986-2004	1 vol. each for Fiscal Years 1986-1987 through 1994-1995; 2 vols for 1995-1996; 1 vol. each for Fiscal Years 1996-1997 through 2000-2001; 1 vol. FY 2004. Includes budget, spending, revenue, tax levy requirements schedule, funds summary, budget certification, schedule of personnel levels, taxable valuation.	5	5 - PERMANENT
173	Accounting and Financial	Final Approved Expenditures	1969-1982		Fund, expenditures, approved, expended, estimated for next fiscal year, approved budget.	5	5 - PERMANENT
174	Accounting and Financial	Annual Financial Reports (22 reports)		1985-2006	Fiscal Year 1985-1986 1 oversize plastic covered vol. and 2 letter-size paper bound vols.; FY 1987-1988 2 vols.; 1 vol each for FY 1989-1990 through 1993-1994; 2 vols. Each FY 1994-1995, 1995-1996; 1 vol. 1996-1997; 3 vols. FY 1997-1998; 1 vol. each 1998-1999, 1999-2000; 2 vols. 2003-2004; 1 vol. 2005-2006. Includes assets, liabilities, fund equities, revenues, expenses, disbursement reports, trial balances.	5	2 - PERMANENT
175	Accounting and Financial	County Financial Statements (4 volumes)		1995-2000	1 volume each Fiscal Year: 1995-1996, 1996-1997, 1997-1998, 1999-2000. Includes independent auditor's report with combined balance sheet, revenues, expenditures, cash flow, changes in net assets, prior year audit findings.	5	2 - PERMANENT
176	Accounting and Financial	Warrants Register (1 oversize volume)	1941-1976		Includes name of fund, warrant numbers, names, amounts, dates registered, dates advertised, dates redeemed.	5	31f - PERMANENT
177	Accounting and Financial	Warrants Register (5 volumes, loose materials)		1984-2001	1 volume each fiscal year 1984-1985; January 1986-June 1988; fiscal year 1987-1988; June 1988-December 1988; loose materials for fiscal year 1995-1996; packet with metal clasps fiscal year 2000-2001. Includes warrant numbers, vendors, invoice dates, amounts, warrant amounts, outstanding warrants.	5	31f - PERMANENT
178	Accounting and Financial	General Ledger		1986	Unbound computer print-out titled "List of Gltran Records". Includes gltran number, link, source, date, amount, reference. Run on 12/23/1986.	5	14 - PERMANENT

	A	B	C	D	E	F	G
179	Accounting and Financial	Special Improvement District Bond Ledgers (8 sets of pages bound with metal clasps)		1959-1975	Set 1 & 2 Absarokee Improvement District #2 Light 1964-1974; Set 3 Absarokee Rural Improvement District #4 Light 1964-1974; Set 4 & 5 Absarokee Sewer District #4 1959-1967; Set 6 Absarokee Sewer District #7 1967-1968; Set 7 Absarokee Rural Special Improvement District #5 1967-1975; Set 8 Park City Sanitary Sewage System Rural Special Improvement District #9 1968-1973. Includes lot, description of property, value, owner, bonds, interest, maintenance costs.	5	28a- PERMANENT
180	County Clerk and Recorder	General Ledger/County Clerk's Analysis of Receipts	1965-1981		Includes various accounts, funds, fiscal years, receipts, expenditures, monthly totals.	5	14 - PERMANENT
181	County Clerk and Recorder	County Clerk Petty Ledger	1943-1972		Includes dates, names, purpose, receipt number, amount, balance.	5	14 - PERMANENT
182	County Clerk and Recorder	County Clerk's Petty Ledger Account of Treasurer's Financial Stationary	1950-1992		Includes fund, date, charged to Treasurer, received by, credit to Treasurer, balance.	5	14 - PERMANENT
183	Accounting and Financial	Trial Balance Reports (42 volumes)		1981-2005	Fiscal year 1981-1982 1 vol; 11/82-02/83 2 vol.; FY 1983-1984 2 vols.; FY 1984-1985 4 vols.; FY 1985-1986 4 vols.; FY 1986-1987 4 vols.; Closing Register 1987-1988 1 vol; FY 1987-1988 2 vols. + 2 vols. Labelled "Auditor's Copy"; FY 1988-1989 3 vols.; FY 1989-1990 4 vols. "Auditor's Copy"; FY 1990-1991 1 vol. + 3 vols. "Auditor's Copy"; FY 1992-1993 1 vol. May + 1 vol. May/June; FY 1993-1994 3 vols; FY 1994-1995 2 vols.; FY 1997-1998 1 vol; FY 2002-2003, 2003-2004 and 2004-2005 together in 1 volume. Includes county fund, beginning balance, debit, credit, final balance. Some are by month, quarterly or by fiscal year.	5	14 - PERMANENT
184	Accounting and Financial	Trial Balance Reports (6 volumes)		1981-1983	3 paper bound packs for FY 1981-1982 and 3 paper bound packs for FY 1982-1983. See above for description.	5	14 - PERMANENT
185	Accounting and Financial	Payroll Registers		1948-2015	2 paper bags: 1948-1954 and 1955-1961. Includes employee names, pay rates, benefits.	5	24d - PERMANENT
186	Accounting and Financial	Payroll Registers		1948-2015	7 volumes for year: 1964-1965, 1966-1967, 1968-1969, 1970-1971, 1972-1973, 1974-1975 and 1976-1977. see above for description.	5	24d - PERMANENT
187	Accounting and Financial	Payroll Registers		1948-2015	2 Bankers Boxes: paper bag 07/1978-12/1984 Unemployment Insurance Reports - states "no other payroll records this period"; paper bag 1985 Time Slips states "Payroll Register missing"; 2 vols Payroll Registers for 1995; 4 vols 1996; 2 vols 1997; 2 vols 1998; 2 vols 1999; 1 vol 2000. See above for description.	5	24d - PERMANENT
188	Accounting and Financial	Payroll Registers		1948-2015	2 cardboard bound with metal clasps volumes: 1978-1979 and 1980-1981. See above for description.	5	24d - PERMANENT

	A	B	C	D	E	F	G
189	Accounting and Financial	Payroll Registers		1948-2015	1 volume 1982-1983 in old book that says "1943 Victory Tax". See above for description.	5	24d - PERMANENT
190	Accounting and Financial	Payroll Registers		1948-2015	1 volume 1982-1985. See above for description.	5	24d - PERMANENT
191	Accounting and Financial	Payroll Registers		1948-2015	13boxes and 2 3 ring binders with registers from 2002-2015. See above for description.	5	24d - PERMANENT
192	Accounting and Financial	Payroll Warrant Registers		1981-2000	August 1981-June 1982; July 1982-June 1983; July 1983-June 1984 - all titled Labor Distribution Journal, includes employee name, id#, insurance plan contributions, tax withholding, etc.	5	24d - PERMANENT
193	Accounting and Financial	Payroll Warrant Registers		1981-2000	July 1985-June 1986, includes payroll history report.	5	24d - PERMANENT
194	Accounting and Financial	Payroll Warrant Registers		1981-2000	Fiscal year 1985-1986, includes payroll trial balance and warrant register.	5	24d - PERMANENT
195	Accounting and Financial	Payroll Warrant Registers		1981-2000	Fiscal year 1994-1995, includes warrant report, names, dates, amounts.	5	24d - PERMANENT
196	Accounting and Financial	Payroll Warrant Registers		1981-2000	Fiscal year 1995-1996. see above for description.	5	24d - PERMANENT
197	Accounting and Financial	Payroll Warrant Registers		1981-2000	Fiscal year 1996-1997, see above.	5	24d - PERMANENT
198	Accounting and Financial	Payroll Warrant Registers		1981-2000	Fiscal year 1997-1998, see above.	5	24d - PERMANENT
199	Accounting and Financial	Payroll Warrant Registers		1981-2000	Fiscal year 1998-1999, see above.	5	24d - PERMANENT
200	Accounting and Financial	Payroll Warrant Registers		1981-2000	Fiscal year 1999-2000, see above.	5	24d - PERMANENT
201	Accounting and Financial	Payroll Quarterly Reports (42 volumes)		1981-2001	1 volume each: August 1981-June 1982; July 1983-June 1984; July 1984-December 1984; June 1985; July 1982-June 1983; January 1985-June 1985; July 1986-June 1987; July 1987-September 1987; October 1987-December 1987. 4 quarterly reports: 1988, 1989; 1990; 1991; 1992; 1993; 1994. 1 volume: fiscal year 2000-2001; 2001-2002. Includes names, earnings, deductions, payroll, and various reports as it relates to employee pay and benefits.	5	24a- treat as PERMANENT
202	Accounting and Financial	Payroll Quarterly Reports		1992	Included with the 4 1992 volumes is one volume labelled Payroll History and W2s.	5	24a- treat as PERMANENT
203	Accounting and Financial	Payroll Quarterly Reports (2 volumes)		1991-1994	1 vol. EBMS Register July 1991-August 1994; 1 volume August 1994.	5	24a- treat as PERMANENT
204	Accounting and Financial	Retirement Reports		1995-2015	1 box labelled 2005-2015; loose papers on top of that box: August 1995; June 1995; January-December 1996; January- June 1997; and 2 loose, stapled pages from January 1998.	5	24c - treat as PERMANENT
205	Accounting and Financial	Retirement Reports		1973-1990	2 packs Sheriff's Retirement System 1973-1989 & Jan 1982-June 1983; 2 packs with multiple systems: Pack 1 PERS Reports July 1983-June 1985 & Sheriff's July 1983-June 1985; Pack 2 PERS and Sheriff's 1990 & Teachers 1989-1990; 1 pack with PERS 1973-1988; 1 pack with "Retirement Reports" July 1985-June 1990.	5	24e - treat as PERMANENT
206	Accounting and Financial	Payroll and Insurance Records	1975-1976		Box is labelled to keep	5	24c - treat as PERMANENT
207	Accounting and Financial	Claim Approval Reports		2001-2015	3 boxes: box 1 FY 2001-2002 to FY 2005-2006; box 2 FY 2006-2007 to FY 2009-1010; box 3 FY 2010-2011 to FY 2014-2015.	5	9 - PERMANENT

	A	B	C	D	E	F	G
208	Accounting and Financial	Claim Warrant Registers		2001-2015	3 boxes: box 1 FY 2001-2002 to FY 2005-2006; box 2 FY 2006-2007 to FY 2009-1010; box 3 FY 2010-2011 to FY 2014-2015.	5	9 - PERMANENT
209	Accounting and Financial	Claim Balancing Reports	2006-2010		1 box covering FY 2006-2007 to FY 2009-2010.	5	9 - PERMANENT
210	Accounting and Financial	Claims Register		1981-2001	Paper bag with FY 1981-1982; unbound computer print-out FY 1983-1984; unbound letter documents stapled together FY 1995-1996; unbound letter size stapled together FY 1996-1997; letter size documents held with metal clasp 1994-1998; 2 for FY 1999-2000 - one is manila folder ad other is unbound, held together with metal clasp; unbound, letter size, held together with metal clasps FY 2000-2001. Includes claim, date, vendor, amount, approval list.	5	9 - PERMANENT
211	Accounting and Financial	Hard Rock Mining Co. Claims Register	1986-1987		Oversize, plastic bound computer print-out covering February 1986 to May 1987.	5	9 - PERMANENT
212	County Motor Vehicles	Motor Vehicle License Register	1932-1937		Includes dates, names, towns, title number, amounts.	6	TREAT AS PERMANENT
213	Courts of Limited Jurisdiction	Justice Court Complaints and Summons	1920-1922		Includes names of cases, dates, details, disposition.	10	Keep for historic purposes
214	Courts of Limited Jurisdiction	Judge Robert Noe Case Files (2 boxes)		1964-1982	In box labelled "Bob Noe Completed Criminal 1977-1982", includes 1964-1971 2 thick, legal size files tied together with twine, appear to be case files with complaints and dispositions. 1977-1982 case files include case, names, dates, disposition.	10	TREAT AS PERMANENT
215	Courts of Limited Jurisdiction	Judge Marilyn Kober Case Files (1 box)	1983, 1985-1990		Appears to include both civil and criminal cases.	10	TREAT AS PERMANENT
216	Courts of Limited Jurisdiction	Justice of the Peace Jim Ropp Case Files	1978-1979		Legal size file folders with names of cases, appears to be both civil and criminal.	10	TREAT AS PERMANENT
217	County Appraisal/Assessment	Plats (2 shelves)	various years		includes information on land, names	11	13 - PERMANENT
218	County Appraisal/Assessment	Lot Books: various towns (3 volumes)	1930s-1945		includes land information, 1 volume is for Absarokee only	11	13 - PERMANENT
219	Superintendent of Schools	County Taxable Valuation/Certified Tax Value		1914-1986	From Assessor's Office for School District. Loose documents from 1914-1918, 1925-1931, 1933-1939, 1941. Lists school district number and valuation.	11	7c - PERMANENT
220	Superintendent of Schools	County Taxable Valuation/Certified Tax Value		1914-1986	From Assessor's Office for School District. 2 three-ring binders with soft cover. Binder 1 1955-1964; Binder 2 1965-1986. Arranged by school district, if elementary or high school. Lists school district number and valuation.	11	7c - PERMANENT
221	Superintendent of Schools	Certified Mill Levies		1976-1986	1976, 1983, 1986. Includes taxing jurisdiction (which school district), taxable value, mill levy, tax revenue.	11	15b - PERMANENT

	A	B	C	D	E	F	G
222	County Treasurer	Real Estate Assessment Books (47 volumes)		1913-1978	1913; 1916; 2 vols. 1919; 2 vols. 1925; 2 vols. 1926; 2 vols. 1927; 2 vols. 1928; 2 vols. 1929; 2 vols. 1931; 2 vol. 1932; 2 vols. 1933; 2 vols. 1934; 2 vols. 1935; 2 vols. 1936; 2 vols. 1937; 2 vols. 1938; 1939; 2 vols. 1940; 2 vols. 1941; 1942; 1943; 1959; 1960; 1961; 1962; 1963; 1964; 1965; 1966; 1967; 1978. Includes names, towns, descriptions, assessment values, taxes due, payments, delinquent taxes.	11	5b - PERMANENT
223	County Treasurer	Real Estate Assessment Books (47 volumes)		1914-1930	2 vols. 1914; 1922; 2 volumes 1930.	11	5b - PERMANENT
224	County Treasurer	Real Estate Assessment Books (47 volumes)	1915		Includes names, dates, assessment values, taxes due, payments, delinquent taxes.	11	5b - PERMANENT
225	County Treasurer	Real Estate Assessment Books (47 volumes)		1915-1980	1 volume each: 1915, 1920-1924, 1979, 1980. Includes names, descriptions, assessed values, taxes, payments, delinquent taxes.	11	5b - PERMANENT
226	County Treasurer	Real Estate Assessment Books (47 volumes)		1924-1978	1 volume each year: 1924-1937; 2 vols 1938; 1 volume each year: 1968-1978. Includes names, towns, descriptions, assessment values, taxes, payments, delinquent taxes.	11	5b - PERMANENT
227	County Treasurer	Real Estate Assessment Books (47 volumes)		1940-1979	1 volume each year: 1940-1943; 1959-1967; 1979; 1980. Includes names, towns, descriptions, assessment values, taxes, payments, delinquent taxes.	11	5b - PERMANENT
228	County Treasurer	Real Estate Assessment Books (47 volumes)		1968-1981	1 volume each year: 1968-1976; 1977; 1979-1981. Includes names, legal descriptions, assessed values, taxes, payments, delinquent taxes.	11	5b - PERMANENT
229	County Treasurer	Real Estate Assessment Books (47 volumes)	1978-1981		1 volume each year: 1978-1981. Includes names, descriptions, assessed values, payments, taxes, delinquent taxes.	11	5b - PERMANENT
230	County Treasurer	Real Estate Assessment Books (47 volumes)		1978-1979; 1981	1 volume each year: 1978-1979, 1981. Includes information related to personal/mobile home/livestock assessments.	11	5b - PERMANENT
231	County Treasurer	Real Estate Assessment Books (47 volumes)		1981	1 volume. Includes names, property descriptions, assessed values, taxes, payments, delinquent taxes.	11	5b - PERMANENT
232	County Treasurer	Real Estate Assessment Books (47 volumes)	1944-1958		2 vols. 1944-1946; 1947; 1948; 2 vols. 1949-1958. Includes names, towns, descriptions, assessment values, taxes, payments, delinquent taxes.	11	5b - PERMANENT
233	County Treasurer	Personal Property (4 volumes)	1916-1919		1 volume each: 1916, 1917, 1918, 1919.	11	5b - PERMANENT
234	County Treasurer	City Property (5 volumes)	1917-1921		1 volumes each: 1917, 1918, 1919, 1920, 1921.	11	5b - PERMANENT
235	County Treasurer	Real Estate (13 volumes)		1915-1939	1 volume each: 1915, 1916, 1917, 1918; Volumes 1 & 2 1920; Volumes 1 & 2 1922; Volumes 1 & 2 1923; Volumes 1 & 2 1924; Volume 2 1939.	11	5b - PERMANENT
236	County Treasurer	Town and Personal Assessment Books (2 volumes)	1939		1 volume 1939.	11	5b - PERMANENT
237	County Treasurer	Town (1 volume)	1921		Volumes 1 & 2 1921.	11	5b - PERMANENT
238	County Treasurer	Town (1 volume)	1923		1 volume 1923	11	5b - PERMANENT

	A	B	C	D	E	F	G
239	Appraisal and Assessment	Residential Improvements and Lot Appraisal Forms/New Dwelling Appraisals (2 boxes)	?1960s-1970s		Box 1 includes books, folders forms with legal descriptions, appraisements, age of dwelling, square feet, description of dwelling. Box 2 has appraisal forms with little filled out.	11	Keep for historic purposes
240	Appraisal and Assessment	Property Record Cards	?1960s-1970s		Includes legal description, plat maps, value, improvements, owner.	11	18 - TREAT AS PERMANENT
241	Appraisal and Assessment	Plat Maps	unclear		Large, oversize, heavy, unable to pull out to see dates.	11	13a - PERMANENT
242	Appraisal and Assessment	Mill Levies	1981-1990		Financial documents related to assessed levies and payments.	11	16b - PERMANENT
243	Appraisal and Assessment	County Taxable Valuation/Certified Taxable Value	1987-1991		Financial documents regarding assessed valuation, taxes assessed, payments.	11	7b - PERMANENT
244	Appraisal and Assessment	County Taxable Valuation/Utilities	1988-1992		Assessed valuation and tax payments for specific utilities.	11	7b - PERMANENT
245	County Treasurer	Certified Mill Levies	1916-1920		Mill levies by school district number	11	15b - PERMANENT
246	County Treasurer	Hail Insurance Applications		1918-1922	Drawer 1 1918-1919; Drawer 2 1920-1922.	11	Keep for historic purposes
247	Accounting and Financial	Special Road District Levies		1917	July-August 1917. Road District # 3, 5, 7, 8, 12, 19, 20. Information on special mill levies, valuation of road district, dates.	11	16b- PERMANENT
248	County Treasurer	Hail Insurance	1976-1984		Department of Agriculture copies; includes policy holder name, policy #, amounts, levies.	11	86 - PERMANENT
249	County Treasurer	Certified Taxable Valuation & Correction		2003	Includes tax valuation, taxing jurisdiction, amounts, corrections.	11	7b - PERMANENT
250	County Treasurer	County Levies (3 volumes)		1970-1991	2 volumes of County Levies: 1970-1981 and 1982-1988. 1 volume of Recap Report for Levies 1989-1991.	11	16d - PERMANENT
251	County Treasurer	Real Estate Owned by Stillwater County	1969-1970		Includes list of property owned by county, appraisal assessment, plat maps, pictures, procedures for surplus sales.	11	Keep for historic purposes
252	Clerk of the District Court	Short Hand Court Transcripts	1913-1928		Includes note pads with short hand of court proceedings and envelopes with court case exhibit; envelopes are both attached to short hand and separate (also see Notes Column R)	12	? 5, 11
253	Clerk of the District Court	Marriage Licenses (4 volumes)		1932-1940	Book 4 1934-1937, Book 5 1937-1939, Book 6 1939-1940, Book 8 1932-34; includes names of bride and groom, ages, town of residence, dates	12	21 - PERMANENT
254	Clerk of the District Court	Marriage License Index (2 volumes)		1947-1961	Vol 1 1947-1961; Vol 2 1941-1947. Includes information regarding bride and groom, dates.	12	21d - PERMANENT
255	Clerk of the District Court	Probate Orders (25 volumes)		1912-1972	Vol 1 1912-1920; Vol 2 1920-1929; Vol 3 1929-1936; Vol 4 1936-1942; Vol 5 1942-1946; Vol 6 1946-1949; Vol 7 1949-1951; Vol 8 1951-1953; Vol 9 1953-1954; Vol 10 1954-1956; Vol 11 1956-1957; Vol 12 1957-1958; Vol 13 1958-1960; Vol 14 1960; Vol 15 1960-1961; Vol 16 1961-1963; Vol 17 1963-1964; Vol 18 1964-1965; Vol 19 1965-1966; Vol 20 1966-1967; Vol 21 1967-1968; Vol 22 1968-1969; Vol 23 1969-1970; Vol 24 1970-1971; Vol 25 1971-1972. Includes court documents regarding settlement of estates, judgements.	12	27 - PERMANENT

	A	B	C	D	E	F	G
256	Clerk of the District Court	Transcribed Probate Orders	1897-1911		Includes decree of settlement, order of distribution, judgements	12	27 - PERMANENT
257	Clerk of the District Court	Probate Record	1913-1929		Includes information regarding settling accounts for the various estates.	12	27 - PERMANENT
258	Clerk of the District Court	Wills and Letters Testamentary (4 volumes)		1913-1972	Vol 1 1913-1955; Vol 2 1946-1965; Vol 3 1965-1971; Vol 4 1971-1972. Includes last wills and testaments, authorizing court documents to executors.	12	27-1 - PERMANENT
259	Clerk of the District Court	Inventory and Appraisement (2 volumes)		1967-1972	Book 7 1967-1971; Book 8 1971-1972. Includes deed of property, inventory of estate assets, appraisal of value.	12	27-9 - PERMANENT
260	Clerk of the District Court	Fee Books (4 volumes)		1913-1980	Book 1 1913-1933; Book 2 1932-1952; Book 3 1950-1968; Book 4 1968-1980. Includes probate proceedings fees, receipt numbers, total monies received.	12	?27 or 12? - PERMANENT , per prior inventory
261	Clerk of the District Court	Widows Pensions		1924-1933	Information related to death of spouse and amounts due as pension.	12	unclear - keep for historic purposes
262	Clerk of the District Court	Application for Commitment for Child to School for "backward children" or "feeble-minded persons"	1921-1924		Details child's special needs and reason for commitment.	12	unclear - keep for historic purposes
263	Clerk of the District Court	Application of Commitment to State Orphan House	1932		Names and reasons for commitment to orphanage.	12	unclear - keep for historic purposes
264	Clerk of the District Court	Resolution on Death of Judge William L. Holloway	n.d.		undated county resolution acknowledging work of Judge William L. Holloway.	12	unclear - keep for historic purposes
265	Clerk of the District Court	Petition and order appointing appraisers for Stillwater County property	1929		Order from county to appraise county-owned property.	12	unclear - keep for historic purposes
266	Clerk of the District Court	Petition to dissolve a corporation.	1923		Request to dissolve a corporation.	12	unclear - keep for historic purposes
267	Clerk of the District Court	Court Orders	1968, 1979-1971, 1988		Five legal size court documents including complaints, summons, and dispositions. Appears to mostly relate to land/appraisal.	12	4A - PERMANENT
268	Clerk of the District Court	Civil Complaints and Correspondence	1959		Includes court orders and case information.	12	3, 1 - PERMANENT
269	County Coroner/Medical Examiner	Coroner's Records (1 box)	1953-1983		Includes death certificates, autopsy reports, transcripts of inquests, X-rays, case files	13	6,9
270	Sheriff's Department	Correspondence (20 file boxes)	1929-1937		Correspondence to Sheriff addressing various community, administrative, political and routine issues; also relates to cases.	14	Keep for historic purposes
271	Sheriff's Department	Sheriff's Fee Book	1945-1964		Includes dates, title of cases, attorney, type of process, dates person served, fees, payments. A receipt is taped to each page with an amount to Treasurer from Sheriff.	14	Keep for historic purposes
272	Sheriff's Department	Activity Reports (3 boxes)		1980-1988	Box 1 1980-1981; Box 2 1982; Box 3 1986-1988. Includes officer activity logs with report of daily shift activities and summaries.	14	5 - HOLD for further review
273	Weed Department	Weed Control Board Minutes	1970, 1976		Includes members, attendance, priorities, county issues.	18	16 - PERMANENT
274	Weed Department	Weed Management	1975, 1982, 1986		Includes policies, plans.	18	19 - PERMANENT

	A	B	C	D	E	F	G
275	Superintendent of Schools	Teachers' Registers of Students		1913-1968	Misko SD#2 1915-1947; Sunnyside SD#3 1915-1916, 1928-1931; Countryman Creek SD#4 1914-1944; Park City SD#5 1913-1968. Teachers' Registers of Students includes town, teacher's name and educational background, date of term, condition of classroom, classroom contents, condition of school building and grounds, daily class schedule, names of students, parents/guardians, attendance and grades.	19	9h - PERMANENT
276	Superintendent of Schools	Teachers' Registers of Students		1919-1953	Columbus SD#6 1919-1953. Teachers' Registers of Students includes town, teacher's name and educational background, date of term, condition of classroom, classroom contents, condition of school building and grounds, daily class schedule, names of students, parents/guardians, attendance and grades.	19	9h - PERMANENT
277	Superintendent of Schools	Teachers' Registers of Students		1913-1978	Columbus SD#6 1953-1965; Twin Buttes SD#7 1913-1943; White Beaver SD#8 1916-1924; Reed Point SD#9 1913-1978. Teachers' Registers of Students includes town, teacher's name and educational background, date of term, condition of classroom, classroom contents, condition of school building and grounds, daily class schedule, names of students, parents/guardians, attendance and grades.	19	9h - PERMANENT
278	Superintendent of Schools	Teachers' Registers of Students		1913-2002	Youngs Point SD#10 1913-1943; Trewin SD#11 1915-1955; Molt SD#12 1920-2002; Fishtail SD#13 1913-2002. Teachers' Registers of Students includes town, teacher's name and educational background, date of term, condition of classroom, classroom contents, condition of school building and grounds, daily class schedule, names of students, parents/guardians, attendance and grades.	19	9h - PERMANENT
279	Superintendent of Schools	Teachers' Registers of Students		1913-1965	Excelsior SD#13 1919-1946; Rapids SD#14 1913-1932; Beaver Creek SD#15 1913-1945; Rosebud SD#16 1913-1934; Keyser Creek SD#17 1915-1917; Pershing SD#17 1918-1947; Mystic Lake SD#18 1924-1926; Dean SD#18 1913-1965; Merrill SD#19 1913-1946; Harrison SD#20 1928-1929; Beehive SD#20 1913-1961; Hudson SD#21 1913-1952; Steinfadt SD#22 1917-1918; Golden Valley SD#22 1918-1920; Harrison SD#22 1920-1922; Lost Creek SD#22 1913-1940 - see above for further description.	19	9h - PERMANENT

	A	B	C	D	E	F	G
280	Superintendent of Schools	Teachers' Registers of Students		1913-1974	Upper Whitebird SD#23 1913-1974; Joe Hill Creek SD#23 1921-1923; Grove Creek SD#24 1913-1933; Seventy-Nine SD#25 1918-1931; Mikesell SD#26 1919-1924; Coombs Flat SD#26 1919-1948; Spring Creek SD#27 1914-1958; Homestead SD#28 1915-1916, 1925-1929; Davis SD#29 1921-1927; West Pleasant Valley SD#29 1915-1920; East Pleasant Valley SD#29 1914-1917; Painted Robe SD#29 1918-1926; Gotken SD#29 1916-1923; Mid-West SD#30 1924-1925; Holten SD#30 1916-1932; Lakeview SD#30 1914-1941; Canyon SD#30 1915-1931; Central SD#30 1913-1924; Cab Thomas SD#30 1913-1920; Luethold SD#30 1925-1949. See above for further description.	19	9h - PERMANENT
281	Superintendent of Schools	Teachers' Registers of Students		1913-2001	Peterson SD#30 1915-1967; Nye SD#31 1913-2001; Mount Mill SD#31 1943-1962; Mouat Lake SD#31 1942-1945, 1953-1961; Benbow Mine SD#31 1942-1945; Rapelje SD#32 1913-1946 - see above for further description.	19	9h - PERMANENT
282	Superintendent of Schools	Teachers' Registers of Students		1913-1973	Rapelje SD#32 1946-1973; Limestone SD#33 1913-1972; New Bedford SD#34 1916-1945; Hensley Creek SD#35 1918-1936; Coombs Flat SD#35 1914-1945; Mountain View SD#35 1915-1917; Mikesell SD#35 1918-1919; Joe Hill Creek SD#36 1915-1916, 1923-1943; Tutt Creek SD#37 1914-1943, 1946-1947, 1949-1956; Pine Crest SD#38 1914-1932; Lower White Bird SD#39 1913-1956 - see above for further description.	19	9h - PERMANENT
283	Superintendent of Schools	Teachers' Registers of Students		1913-1950	Flaherty Flat SD#40 1913-1941; Shane Creek SD#41 1915-1948; West Rosebud SD#42 1914-1950; Pleasant Valley SD#43 1915-1931; Cedar Creek SD#44 1916-1937; Busteed SD#44 1914-1916; Tayce SD#45 1916-1946; Mountain View SD#46 1919-1941; Patten SD#47 1916-1928; Kent Lake SD#48 1914-1931 - see above for further description.	19	9h - PERMANENT
284	Superintendent of Schools	Teachers' Registers of Students		1913-1970	Absarokee SD#52 1944-1970; Pineridge SD#53 1913-1918; Independence SD#53 1918-1936; Cottonrod SD#53 1944-1945; Antelope Point SD#53 1947-1963; Huntley SD#54 1917-1934; Mountain View SD#55 1918-1950; Stockade SD#55 1927-1928; South Valley SD#56 1918-1929; Riley SD#56 1917-1929; Plainview SD#56 1917-1936; Stockade SD#57 1920-1931; Gray SD#58 1919-1931; Pleasant Valley SD#58 1916-1931; Davis SD#58 1937-1940; Jefferson SD#58 1931-1940, 1950-1966; Grandview SD#59 1917-1923 - see above for further description.	19	9h - PERMANENT

	A	B	C	D	E	F	G
285	Superintendent of Schools	Teachers' Registers of Students		1916-1961	Mystic Lake SD#60 1926-1961; Pioneer SD#62 1917-1950; Battle Butte SD#63 1918-1943; Prairie Bell SD#66 1916-1926; Washington SD#66 1918-1926; Buck Creek SD#67 1918-1944; Cedar Creek SD#68 1919-1924; Wheat Basin SD#69 1918-1935, 1935-1941, 1944-1946, 1948-1949; New Hensely Creek SD#70 1918-1919; Lone Tree SD#71 1918-1944; Upper Spring Creek SD#72 1919-1942; Upper Beaver Creek SD#73 1918-1936; Rollins SD#74 1919-1920; Antelope Butte SD#75 1918-1921; West Hailstone SD#76 1919-1926; Rocky Ridge SD#77 1926-1931; Pineview SD#78 1919-1938; Jackstone SD#79 1919-1920; Highland Center SD#80 1919-1928; Liberty Valley SD#81 1919-1944; Fishtail SD#82 1919-1946 - see above for further description.	19	9h - PERMANENT
286	Superintendent of Schools	School Census Data		1961-1972	Census 1961-1963, 1965; 1967-1970; 1971-1972 (8 books). Includes school year, child's name, age, date of birth, gender, parent/guardian names, town of residence, school district name, teacher's names.	19	9c - PERMANENT
287	Superintendent of Schools	School Census Data	1949-1960		Census (12 books). Includes school year, child's name, age, date of birth, gender, parent/guardian names, town of residence, school district name, teacher's names.	19	9c - PERMANENT
288	Superintendent of Schools	School Census Data	1940-1948		Census (9 books). Includes school year, child's name, age, date of birth, gender, parent/guardian names, town of residence, school district name, teacher's names.	19	9c - PERMANENT
289	Superintendent of Schools	School Census Data	1931-1939		Census (9 books). Includes school year, child's name, age, date of birth, gender, parent/guardian names, town of residence, school district name, teacher's names.	19	9c - PERMANENT
290	Superintendent of Schools	School Census Data	1922-1930		Census (9 books). Includes school year, child's name, age, date of birth, gender, parent/guardian names, town of residence, school district name, teacher's names.	19	9c - PERMANENT
291	Superintendent of Schools	School Census Data	1913-1921		Census (9 books). Includes school year, child's name, age, date of birth, gender, parent/guardian names, town of residence, school district name, teacher's names.	19	9c - PERMANENT
292	Superintendent of Schools	Annual School Census		1938-1973	1938, 1940-1973 - missing 1959-1963. Not all school districts are represented. 1938-1955 include just overall summary for the districts. Ater 1955 tends to include overall summary and reports gathered from individual districts. Late 1960s in some reports are lists of special needs students. 1973 also includes names of added, dropped children and those who moved.	19	9c - PERMANENT

	A	B	C	D	E	F	G
293	Superintendent of Schools	Clerk's School District Record Book (3 books)		1923-1952	Pioneer School District #62 (2 books) 1931-1954; School District #56 (1 book) 1923-1926. Includes description of district boundaries, names and dates of elected or appointed school trustees and clerks, minutes of Park City board meetings, school census report, register of warrants drawn, annual report of receipts and disbursements, teachers' reports, bonds issued, school term and teachers, list of text books and library books, memorandum.	19	3,5,8,9 - PERMANENT
294	Superintendent of Schools	Eighth Grade Exam Book	1913-1959		Includes students names, dates, school district number, teacher, subjects, grade by % number	19	9g - PERMANENT
295	Superintendent of Schools	Register of Diplomas	1913-1942		Includes names, dates, school district numbers, teacher, subjects, grades (by letter and % number)	19	9g - PERMANENT
296	Superintendent of Schools	Daily Attendance Register (3 books)		1910-1913	Book 1 1910-1912 SD #5 & 30; Book 2 1911-1913 SD #3 & 5; Book 3 1912-1913 SD #30. Includes names of teachers and pupils, grades, attendance dates. In back of books are Register of Visitors and Monthly Summary reports, and Teachers Report to Successor.	19	9b - PERMANENT
297	Superintendent of Schools	Seventh and Eighth Grade Record	1961-1968		Includes school year, names, school district number, teacher, subjects, letter grades	19	9g - PERMANENT
298	Superintendent of Schools	Register of School Officers and Register of School Officers and Teachers (2 volumes)	n.d.		Register of School Officers includes school district number, trustee and clerk, town of residence, date elected or appointed, term expiration date, date resigned; Register of School Officers and Teachers includes same information plus teacher's name, certificate and date issued/renewed, date contract began and ended or teacher resigned, reason for resignation.	19	4, 8 - PERMANENT
299	Superintendent of Schools	Register of School Officers, Teachers and Bus Drivers (1 volume)	1967-1990		Includes school district, year of hire, date of contract end, elected school officials.	19	4, 8 - PERMANENT
300	Superintendent of Schools	School District Officers	1957-1963		Includes district, names of trustees and clerks, addresses, term.	19	4, 8 - PERMANENT
301	Superintendent of Schools	Teacher Data	1942-1960		Includes names, years of teaching, salary, school district number, certification held.	19	8a - Keep for historic purposes
302	Superintendent of Schools	Directory of Teachers	1949-1963		Includes names, grades taught, whether it is town or rural district, year.	19	8a - Keep for historic purposes
303	Superintendent of Schools	Assessed Valuation, Bonded Indebtedness, and Special Tax Levy		1925-1945	Includes taxable valuation, amounts, dates, school district number.	19	7b - PERMANENT
304	Superintendent of Schools	County Apportionment		1916-1942	1916-1917, 1930-1942. Includes income from the six mill county school tax, school district number, amount to each district.	19	unclear - keep for historic purposes
305	Superintendent of Schools	State Apportionment		1914-1940	1914-1918, 1930, 1932-1937, 1939-1940. Includes school district number, number of pupils, amount received from state.	19	unclear - keep for historic purposes

	A	B	C	D	E	F	G
306	Superintendent of Schools	County-wide Levy Distribution/Annual Equalization Reports		1918-1991	Grouped into 1918-1945, 1983-1986, 1986-1987, 1988, 1990-1991. Includes levies, apportionment, some with child census, balance in funds.	19	5e - PERMANENT
307	Superintendent of Schools	Clerk's School District Record Book (6 books)		1912-1970	School District #30: unknown name 1 book 1912-1914; Leuthold SD 1 book 1931-1938; Peterson SD 4 books 1938-1970. Includes description of district boundaries, names and dates of elected or appointed school trustees and clerks, minutes of Park City board meetings, school census report, register of warrants drawn, annual report of receipts and disbursements, teachers' reports, bonds issued, school term and teachers, list of text books and library books, memorandum.	19	3,5,8,9 - PERMANENT
308	Superintendent of Schools	Clerk's School District Record Book (5 books)		1904-1937	SD#2 Misko 1book 1916-1925; SD#14 Rapids 2 books 1914-1937; SD#49 Yancy 1 book 1904-1924; SD#50 Spring Valley 1 book 1915-1923. Includes description of district boundaries, names and dates of elected or appointed school trustees and clerks, minutes of Park City board meetings, school census report, register of warrants drawn, annual report of receipts and disbursements, teachers' reports, bonds issued, school term and teachers, list of text books and library books, memorandum.	19	3,5,8,9 - PERMANENT
309	Superintendent of Schools	Transcripts (2 books)	1940s-1950s		School District Numbers: 18, 19, 21, 23, 26, 27, 30, 31, 33, 36, 39, 41, 42, 55, 60, 63, 67, 71, 81, 82. Includes students names, dates of birth, race ("color"), school, town of residence, achievement tests and results.	19	9e - PERMANENT
310	Superintendent of Schools	Trustees' Annual Report	1912-1913		School District #7-10, 14-15, 18-22, 25, 27, 29, 32, 40-42, 44, 48, 51, 53. See below for description.	19	5k - Keep for historic purposes
311	Superintendent of Schools	Trustees' Annual Report		1913-1954	School District #1-11 1913-1954. Includes dates, names of county superintendent, receipts, disbursements, number of children, days taught, names of teachers, year end cash summary reports, Trustees' certificate.	19	5k - Keep for historic purposes
312	Superintendent of Schools	Trustees' Annual Report		1913-1954	School District #12-22 1913, 1922, 1943-1954. Includes dates, names of county superintendent, receipts, disbursements, number of children, days taught, names of teachers, year end cash summary reports, Trustees' certificate.	19	5k - Keep for historic purposes
313	Superintendent of Schools	Trustees' Annual Report		1913-1954	School District #23-36 1913-1954. Includes dates, names of county superintendent, receipts, disbursements, number of children, days taught, names of teachers, year end cash summary reports, Trustees' certificate.	19	5k - Keep for historic purposes
314	Superintendent of Schools	Trustees' Annual Report		1913-1954	School District #37-40 1913, 1954. Includes dates, names of county superintendent, receipts, disbursements, number of children, days taught, names of teachers, year end cash summary reports, Trustees' certificate.	19	5k - Keep for historic purposes

	A	B	C	D	E	F	G
315	Superintendent of Schools	Trustees' Annual Report		1913-1954	School District #41-52 1913-1954. Includes dates, names of county superintendent, receipts, disbursements, number of children, days taught, names of teachers, year end cash summary reports, Trustees' certificate.	19	5k - Keep for historic purposes
316	Superintendent of Schools	Trustees' Annual Report		1913-1954	School District #53-63 1913-1954. Includes dates, names of county superintendent, receipts, disbursements, number of children, days taught, names of teachers, year end cash summary reports, Trustees' certificate.	19	5k - Keep for historic purposes
317	Superintendent of Schools	Trustees' Annual Report		1913-1954	School District #64-82 1916-1954. Includes dates, names of county superintendent, receipts, disbursements, number of children, days taught, names of teachers, year end cash summary reports, Trustees' certificate.	19	5k - Keep for historic purposes
318	Superintendent of Schools	Student Records		1968-1982	SD #5 Park City 1968-1977; SD #9 Reed Point 1971-1978; SD #12 Molt 1971-1981; SD #13 Fishtail 1970-1981; SD #23 Upper Whitebird 1970-1974; SD #31 Nye 1970-1982; SD #32 Rapelje 1970-1980. Includes attendance records, pupil data and school term report, other student records.	19	b, c, g - PERMANENT
319	Superintendent of Schools	Student Achievement Test Results	1950-1961		Includes student names, school district number, name of test, scores, date of birth.	19	9g - PERMANENT
320	Superintendent of Schools	Administrative Records		1913-1990	School District #2-13 1913-1990. Records include pupil transfer and tuition agreements, changes to school district territory and petitions, affidavits of posting, sale of school buildings, bus driver agreements, orders establishing a school district, petition to appoint trustees, mill levy information and order to abandon school district.	19	3b, c; 5e; 9a; 10e, g - PERMANENT
321	Superintendent of Schools	Administrative Records		1913-1990	School District #14-24 1913-1981. Records include pupil transfer and tuition agreements, changes to school district territory and petitions, affidavits of posting, sale of school buildings, bus driver agreements, orders establishing a school district, petition to appoint trustees, mill levy information and order to abandon school district.	19	3b, c; 5e; 9a; 10e, g - PERMANENT
322	Superintendent of Schools	Administrative Records		1913-1990	School District #25-39 1913-1988. see above for description.	19	3b, c; 5e; 9a; 10e, g - PERMANENT
323	Superintendent of Schools	Administrative Records		1913-1990	School District #40-51 1913-1976. see above for description.	19	3b, c; 5e; 9a; 10e, g - PERMANENT
324	Superintendent of Schools	Administrative Records		1913-1990	School District #52-57 1914-1990. see above for description.	19	3b, c; 5e; 9a; 10e, g - PERMANENT
325	Superintendent of Schools	Administrative Records		1913-1990	School District #58-75 1916-1985. see above for description. Missing SD#61.	19	3b, c; 5e; 9a; 10e, g - PERMANENT
326	Superintendent of Schools	Administrative Records		1913-1990	School District #76-82, 85 1918-1945. see above for description.	19	3b, c; 5e; 9a; 10e, g - PERMANENT
327	Superintendent of Schools	Description of Joint Districts with Other Counties	1913		Includes multiple school districts. Describes where SD starts and ends.	19	3b - PERMANENT

	A	B	C	D	E	F	G
328	Superintendent of Schools	Petition and Notices to form a New School District	1914-1921		Petitions and notices to form new district from already established districts. Includes where to establish new district, who posted, when and where.	19	3b - PERMANENT
329	Superintendent of Schools	Joint School Districts	1920-1962		Arranged by final school district number. Includes order of consolidation, petition to transfer, division of district, order of abandonment, notice of special election, petition for dissolution, order creating joint high school district.	19	3b - PERMANENT
330	Superintendent of Schools	Division of County into High School Districts	1948		Includes notice of hearing, map, request for division of county in various high school districts, order of division.	19	3b - PERMANENT
331	Superintendent of Schools	School District Maps		1949-1992	1983, 1987-1990, 1992 - most maps are undated. Includes bus route for various districts, school district boundaries. Also includes January 1949 letter stating corrections to maps.	19	3b - PERMANENT
332	Superintendent of Schools	Minutes		1986-1993	Transportation Committee Minutes from 1986-1993; and 3 folders with minutes from the Molt (SD #12), Nye (SD #13), and Fishtail (SD #31) School Board meetings.	19	7 - PERMANENT
333	Superintendent of Schools	Real Estate Assessment Books (47 volumes)	1913-1945		Front cover: "Annual Reports 1913-1943"; includes student census information such as names, number of days taught, attendance, absences, tardies.	19	9E - PERMANENT
334	Superintendent of Schools	Trustees' Annual Report (4 boxes)		1930-1958	Box 1 1957-1958; Box 2 1930-1931; Box 3 1940-1943; Box 4 1922-1939. Includes dates, names of county superintendent, receipts, disbursements, number of children, days taught, names of teachers, year end cash summary reports, Trustees' certificate.	19	5- TREAT AS PERMANENT
335	Superintendent of Schools	Certificates of Elections of Trustees and Clerks	1936-1940		Placed in box with Trustees' Annual Reports 1940-1942. Includes dates, names of trustees and clerks, term of office.	19	TREAT AS PERMANENT
336	Superintendent of Schools	Teacher Certification Cards (2 boxes)	1915-1931		Box 1 A-L, Box 2 M-Z. Includes name, type of teaching certificate, dates granted, renewed, registered. Also includes subjects and grades.	19	8d - TREAT AS PERMANENT
337	Superintendent of Schools	Annual Budget Reports	1983-1989		Includes cash on hand, receipts, disbursements.	19	5c - PERMANENT
338	Superintendent of Schools	Levy Distribution and Equalization Reports	1983-1990		Includes school district number, school budget unit, levies used, total budget.	19	5e - PERMANENT
339	Superintendent of Schools	Claims and Payroll Warrant Registers	1990s		School district numbers 5, 6, 9, 12, 13, 31, 32, 52.	19	treat as PERMANENT
340	Superintendent of Schools	School District Orders		1916-1966	Drawer 1 1959-1962; Drawer 2 1916-1966. Includes valuation, abandonment/dissolution of school district.	19	treat as PERMANENT
341	County Planning	Planning Records	ca.1973-1980		Includes maps, minutes, correspondence, reports and materials regarding water, sewage, fishing access.	21	Treat as PERMANENT until able to further review
342	County Planning	County Building Projects	1986-1989		Fireman's Point Bridge. Includes correspondence, pictures, problem analyses, map.	21	19, 24 - PERMANENT

	A	B	C	D	E	F	G
343	County Planning	County Building Projects	1992-1994		Stillwater County Library renovation. Includes correspondence, photos, Performance Bond, Payment Bond, bids, consultant agreement.	21	19, 24 - PERMANENT
344	County Planning	County Building Projects		1980-1996	Courthouse remodel: Law Enforcement section 1980 - grant information, budget, plans, blueprints; 4th Floor section 1991 - specifications, bids, blueprints, budget; Courtroom section 1989-1990 - specifications, blueprints, Bond Contract, Acceptance of Bid Contract; Justice of Peace section 1990-1991 -blueprints, Certificate of Final Acceptance, contracts, budget; General Courthouse building 1988-1996 - electrical assessment, blueprints, roof and foundation issues, budget, professional service requests.	21	24, 34 - PERMANENT
345	County Planning	Stillwater County Hospital Records (2 boxes, loose materials)		1964-1990	1964-1970. Includes specifications, project descriptions, estimates, contract change orders, bonds, maps.	21	PERMANENT
346	County Planning	Stillwater County Hospital Records (2 boxes, loose materials)		1964-1990	1969-1986. Includes correspondence, inspection reports, construction approval, work done, copies of 1969 & 1970 audit reports.	21	PERMANENT
347	County Planning	Stillwater County Hospital Records (2 boxes, loose materials)		1964-1990	1960-1986. Includes 1986 audit report, inventories of machines and costs, handwritten notes, expenditures, 1986 project manual for hospital re-roof.	21	PERMANENT
348	County Planning	Stillwater County Hospital Records (2 boxes, loose materials)		1964-1990	1985-1990. Includes correspondence, community surveys ("Sensing Interviews")	21	PERMANENT
349	County Planning	Columbus Airport Project (3 boxes)	1991-1998		Includes design improvements, plans, maps, Federal Aviation Agency files, construction contract, master plan, wetlands evaluation.	21	32, 35 - PERMANENT
350	County Planning	Columbus Airport Project (1 box)	2008-2011		In box labelled "Dick Henry's Airport files". Includes maps, final environment assessment, bids, improvement plans, addendum and other communication.	21	32, 35 - PERMANENT
351	County Planning	Columbus Airport Board Minutes	1992-2004		Minutes from Airport Board meetings.	21	5c - PERMANENT
352	County Planning	Reed Point Sewer Project (3 boxes, loose material)	1993-1996		Includes application, construction contracts, engineering proposals, plans, financial management, grants.	21	17 - PERMANENT
353	County Planning	Absarokee Sewer Project (1 box, loose material)	1984-1988		Includes index of drawings, facility plan and amended facility plan, contract plans and specifications, maps.	21	PERMANENT
354	County Planning	Park City Sewer System (3 binders)		1967	One legal size accordion file regarding Rural Special Improvement District (RISD) #8. Includes plans, specifications.	21	32 - PERMANENT
355	County Planning	Hard Rock Mining (5 boxes, loose material)	1977-2003		Includes data summaries, supporting documents, surveys, impact planning reports, zoning compliance, resource file, expansion information.	21	32, 35 - PERMANENT (also C & R 2-78)

	A	B	C	D	E	F	G
356	County Planning	Crow Chief Meadows/Borland Minor Subdivision (5 boxes)	1997-2001		Agreements, correspondence, plat maps, first filing, environmental assessments, ground water study, applications, road information, preliminary and final plats, Executive Summary, legal proceedings from Borland vs. Stillwater County. See notes section.	21	25, 26 - PERMANENT
357	County Planning	Surveys and Plat Maps	1950s - ?		Nye Junction and Dean vicinity. Includes typed reports and maps of area.	21	19 - PERMANENT
358	County Planning	Administrative Records (2 boxes and 2 binders)	1999-2001	1980s ?	Includes correspondence, seminar information, maps, lists, stream survey, intergovernmental agreements, drafts, road database. Two 3 ring binders appear possibly to be from the 1980s-1990s and include pictures of homes with description of style of home, dimensions, lot size, sale price and sale date.	21	PERMANENT
359	County Planning	Maps		Oct-99	Includes 2 maps: for Stillwater Corridor Zoning 1) Bond Map of Proposed Zoning District, including ownership maps and plats; and 2) Draft Zoning Map for District.	21	32 - PERMANENT
360	County Planning	Zoning Maps	1970, 1974		15 zoning maps	21	33 - PERMANENT
361	County Planning	Reports (38 volumes)	1958-1998		Various reports kept by County Planning Department related to economic development, Stillwater County Master Plan, mining, conservation and development, water, community needs assessment, sanitation, roads.	21	Keep for historic purposes
362	County Planning	Climatological Observations (2 booklets)	1967-1968		One booklet for each year. Includes instructions, dates, times, 24 hour temperature maximum and minimum, temperature at time of observation, station name, notable weather conditions.	21	Keep for historic purposes
363	County Planning	Stillwater County Profile and Addendum (2 booklets)	1974, 1989		County profile is from 1974 and Addendum 1989. Includes comprehensive demographics about the county.	21	Keep for historic purposes
364	County Planning	Record Books (2 volumes)		1962-1979	Book 1 1962-1966; Book 2 1966-1979. Includes dates and calls received, status of projects, people met with, decisions made regarding sewer projects, roads.	21	Keep for historic purposes
365	County Planning	Stillwater County Statistics	1973-1980		Includes demographic reports, poverty reports, land use.	21	Keep for historic purposes/REVIEW
366	County Planning	Town Property	1981-1983		Includes information regarding Broadview Cemetery District, the Norton House, agricultural development.	21	Keep for historic purposes/REVIEW
367	County Planning	Absarokee Utility Committee Minutes	1971-1973		Alternately called Utility Board and Absarokee Utility Board. Includes dates, members, attendance, committee business, related correspondence.	21	5c - PERMANENT
368	County Sanitarian	Administrative Records	1975-1980		Includes records related to Rural Special Improvement District #8, Myapo water quality, correspondence. Mixed retention, unclear if need to keep all.	23	Treat as PERMANENT until able to further review

	A	B	C	D	E	F	G
369	County Extension	Extension Plan/Program of Work (2 boxes)		1948-1955	Box 1 includes plans for 1952-1955; box 2 includes plans for 1948, 1950-1951, this box also includes Extension budget agreements.	28	Keep for historic purposes
370	County Extension	Fair Records (1 file box)	1953-1962		Includes entry, judging and awards records for county fairs; box also includes Enrollment Reports 1950s-1960s.	28	4- Keep for historic purposes
371	County Extension	4-H Leaders Notebooks (1 file box)	1955, 1968-1969		Includes names of mentors, projects.	28	Keep for historic purposes
372	County Extension	List of Extension Homemakers Club Members and Officers (1 file box)	1950s-1960s		Includes names, dates.	28	Keep for historic purposes
373	County Extension	Extension Annual Reports (3 file boxes, 1 uncovered box)	1920s-1961		File box 1 1920s; file box 2 1941-1945; file box 1948 - also includes some county extension agent materials from the 1920s. 1 uncovered box with file folders and reports from 1950-1961.	28	Keep for historic purposes
374	County Extension	County Extension Agent Correspondence (3 file boxes)		1937-1945	File box 1 1940-1941 mostly County Wool Growers Association correspondence; file box 2 1937, 1941; file box 3 1945 regarding home demonstration.	28	Keep for historic purposes
375	County Extension	County Agent Records (1 file box)	1918-1919		Includes reports and other county extension agent records, in same box as Weed Board minutes.	28	Keep for historic purposes
376	County Extension	4-H Enrollment Reports (1 file box)	1965-1968		Includes statistics, names, projects.	28	Keep for historic purposes
377	County Extension	Extension Budget Agreements (1 file box)		1953-1967	Includes agreements from 1953-1956 and 1960-1967. Box includes Program of Work 1948, 1950-1951.	28	Keep for historic purposes
378	County Extension	Poultry Growers Association (1 file box)		1928	Includes constitution and by-laws.	28	Keep for historic purposes
379	County Extension	Fair Records (2 bankers boxes)		1980-2011	Box 1 1980-2001 also includes local newspaper clippings about the fair. Box 2 2004-2011 includes lists of entrants and winners, judging materials regarding individual entrants, various projects, market sale information.	28	4 - Keep for historic purposes
380	County Extension	4-H Records	1995-2002		Includes 4-H newsletters, activities, events, Teen Ambassador program, surveys, Fair trophies and special awards.	28	Keep for historic purposes
381	County Extension	4-H Leaders/Members Notebooks (19 bound volumes, 5 unbound)	1984-2008		One book for each year, includes enrollment forms, project names, project codes, name of club, member names, leader names.	28	Keep for historic purposes
382	County Extension	4-H Membership and Enrollment Cards (5 boxes)		1920s-1970s	Box 1 1920s-1940s, this box also contains Record Books from the period with projects for the year. Box 2 1940s-1960s. Box 3 1930s-1950s. Box 4 1966-1968. Box 5 1968-1970. Includes member names, addresses, parents, age when first joined, year and listing of project for the year, if won prizes, DOB, name of 4-H club.	28	Keep for historic purposes

	A	B	C	D	E	F	G
383	County Extension	4-H Member and Leader Cards (3 boxes)		1930s-2010	Box 1 is metal drawer 1930s-1960s, also includes Extension Homemaker Cards 1928-2010. Box 2 also metal drawer 1930s-2005. Box 3 1970s-1990s. Member and Leader cards are mixed together. Contains names, addresses, 4-H club.	28	Keep for historic purposes
384	County Extension	Extension Annual Reports	1980-2001		Reports from County Extension Agent listing major accomplishments, program plans for upcoming year, inventory statement.	28	Keep for historic purposes
385	Sheriff's Department	Criminal Docket (1 volume)	1913-1918		Includes dates, names, title of cause (i.e. State of Montana vs.), court, type of process, items and amount of costs, remarks	14A	9
386	Sheriff's Department	Criminal Docket and Fee Book (1 volume)	1923-1931		Includes dates, names, title of case, title of court, fees, type of process, remarks	14A	?9,13 - Keep for historic purposes
387	Sheriff's Department	Fee Books (2 volumes)	1930-1945; 1964-1977		Includes date received, title of court and case, attorneys, fees, totals received, net receipts of balance due to county	14A	?13
388	Sheriff's Department	Fee Books (4 volumes)	1913-1930		Includes date received, title of court and case, attorneys, fees, totals received, net receipts of balance due to county	14A	?13
389	Sheriff's Department	Inmate Meal Registers (3 volumes)	1917-1942		Includes name of inmate, crime, dates, number of meals, some dates of birth and ages	14A	19
390	Sheriff's Department	Prisoners Boarded (1 volume)	1913-1928		Includes names, dates of confinement, number of days, amount per day and total dollar amount, remarks	14A	35 - PERMANENT
391	Sheriff's Department	Reception Record		1918	Includes case number, dates, court, plaintiff, defendant, attorney, fees, remarks	14A	?9
392	Sheriff's Department	Register of Prisoners Committed (1 volume)	1913-1921		Includes names, physical descriptions of inmates, charges and brought by whom, court process, personal belongings, when discharged, history of case	14A	35 - PERMANENT
393	Sheriff's Department	Sale Record	1925-45		Includes case, plaintiff and defendant (may be individual or a company), dates, total judgement, disposition, remarks	14A	?9
394	Sheriff's Department	Inmate Meal Register	1930-1933		Includes names, dates, reason arrested, number of meals.	14A	19- TREAT AS PERMANENT
395	Sheriff's Department	Jail Activity Logs	1950s-1970s		1 box with 2 legal files with description of prisoners entering the jail, sentence, belongings.	14A	31 - HOLD for further review
396	Sheriff's Department	Visitation Logs		1978-1986	Spiral notebooks from varying years with listing of visitors for inmates, dates, times.	14A	44 - HOLD for further review
397	County Clerk and Recorder	Real Estate Assessment Books (47 volumes)		1956-1981	Book 10 1956-1960; Book 11 1960-1965; Book 12 1966-1970; Book 13 1970-1974; Book 14 1974-1978; Book 15 1978-1981. Includes dates, to whom issued, warrant or bond number, when paid, credits.	2 and 5	2-18q and 5-31f - PERMANENT
398	County Clerk and Recorder	County Clerk's Annual Report to State Examiner		1951-1985	4 paper bag packets with reports that follow fiscal year and include information on county, number of registered voters, county officers, summary of assets and liabilities, revenue, reconciliation of current taxes. Packet 1 1951-1959; 2 1960-1969; 3 1970-1979; 4 1980-1985.	2 or 5	? Of item number - PERMANENT

	A	B	C	D	E	F	G
399	Special Program	Application for Seed Grain (4 boxes)		1918-1920	Box 1 1918, Box 2 1919, Box 3 1919-1920, Box 4 1920. Includes information regarding farm and appraised value, improvements made, mortgage, loan application. This was a special program for drought relief.	NO retention schedule	NO retention schedule - Keep for historic purposes